

**MINUTES OF MEETING
QUAIL ROOST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Quail Roost Community Development District was held on August 18, 2023 at 1:00 p.m. at Lennar Homes, 5505 Blue Lagoon Drive, Miami, Florida.

Present and constituting a quorum were:

Teresa Baluja
Vanessa Perez
Raisa Krause

Chairperson
Assistant Secretary
Assistant Secretary

Also present were:

Luis Hernandez
Andrew Gill
Michael Pawelczyk
Marc Szasz

District Manager
Governmental Management Services
District Counsel
Lennar Homes

FIRST ORDER OF BUSINESS

Oath of Office for Ms. Lilibeth Hauck *(was elected at last landowners meeting)*

SECOND ORDER OF BUSINESS

Roll Call

Mr. Hernandez called the meeting to order, called the roll, and indicated that Ms. Hauck's oath of office would be administered at the next meeting she attended.

THIRD ORDER OF BUSINESS

Approval of Minutes of the May 19, 2023 Meeting

Mr. Hernandez: The next item for the Board to consider is Approval of Minutes of the May 19, 2023 Meeting. This would be the time to make any changes, corrections, additions, or deletions. If there are none, then a motion to approve them would be in order at this time.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the Minutes of the May 19, 2023 Meeting were approved as-presented.
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FOURTH ORDER OF BUSINESS

Consideration of Resolution #2023-07 Expanding Boundaries of the District

Mr. Hernandez: Moving forward, next we have Consideration of Resolution #2023-07 Expanding Boundaries of the District. Mike, if you could assist us by discussing this item, I would greatly appreciate it.

Mr. Pawelczyk: Yes. This is a resolution that authorizes our office and staff to file a petition with Miami-Dade County to expand the boundaries of the District. That expansion is shown in the exhibit attached to this. Does anyone have any questions? It is adjacent to the District. Unless there are any questions, a motion to approve the resolution would be in order. Once it is approved, we will include that as part of the petition package we will be filing.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, Resolution #2023-07 Expanding Boundaries of the District was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney - Discussion of 2023 Legislative Update & Ethics Training Memorandums

Mr. Hernandez: Staff Reports. Mike?

Mr. Pawelczyk: Once again, we have the legislative update and ethics training memorandums. They were both included in your agenda packages and speak for themselves, but if you have any questions let me know. I think that you have all had the opportunity to review these, and I don't have anything else to report for Quail Roost.

Mr. Hernandez: Thank you very much.

B. Engineer

There not being any report, the next item followed.

C. Field Manager

Mr. Hernandez: You have received the field report. The only item I want to highlight is at the corner of SW 184 Street and SW 132 Place, there is some landscape

construction debris that needs to be removed. I have had conversations to get that addressed, but as of yet, it has not been removed. Some of the poles that were being installed for the streetlighting were covering that area. We will continue to work on that, but nothing to cause any major concerns.

D. CDD Manager

1) Discussion of Financial Disclosure Report and Reminder to File Annual Form

Mr. Hernandez: For the Manager, first item that we have is that we have already discussed with Raisa that she still needs to file her form, and she will be filing her form after the meetings.

2) Consideration of First Amendment to District Management Agreement with Governmental Management Services - South Florida, LLC

Mr. Hernandez: The next item is the First Amendment to the District Manager Agreement with Governmental Management Services – South Florida, LLC. Once again, there have not been any changes to the fees or services. This is just including needed information, so unless anyone has any questions, a motion to approve the amendment, which will also authorize it to be executed, would be in order.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the First Amendment to the District Manager Agreement with Governmental Management Services – South Florida, LLC was approved.

SIXTH ORDER OF BUSINESS

Financial Reports

A. Acceptance of Check Run Summary

B. Acceptance of Unaudited Financials

Mr. Hernandez: Moving forward to the Financial Reports, Tab A is Acceptance of Check Run Summary, and Tab B is Acceptance of Unaudited Financials. Unless anyone has any questions with regard to the financials, a motion to accept those would be in order.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the check run summary and unaudited financials were accepted.

**SEVENTH ORDER OF BUSINESS Supervisors Requests and
Audience Comments**

Mr. Hernandez: Are there any Supervisors' requests at this time? Hearing none, once again, we don't have any audience here with us today or virtually.

EIGHTH ORDER OF BUSINESS Adjournment

Mr. Hernandez: And with nothing else, a motion to adjourn would be in order.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the meeting was adjourned.



Secretary /Assistant Secretary



Teresa Baluja (Sep 15, 2023 12:45 EDT)

Chairman / Vice Chairman

09/15/2023

08-18-23Minutes-QuailRoost

Final Audit Report

2023-09-15

Created:	2023-09-15
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